

A Short-Term Lease of a Mobile Counter



ORDER
ONLINE

prg.aero/en/desks-and-counters-hire



A SHORT-TERM LEASE OF A MOBILE COUNTER

- A mobile counter (hereinafter “MC”) may be leased only for the purpose of welcoming passengers and providing information to those who arrive in the Czech Republic as participants for a specific event, such as conferences, a sports, social or other event.
- Upon receiving an order, the MC is prepared in a specific location in the arrival hall of Terminal 1 or Terminal 2. It is not permitted to modify or move it in any form!
- The Order Form is located on the website of Prague Airport www.prg.aero/en/desks-and-counters-hire.
- The MC includes one chair. More than one chair is not permitted.
- One roll-up with a maximum width of 105 cm can be placed next to the MC.
- The Tenant may place their logo only in the upper portion of the MC in the location designated for such purposes. The logo must be placed on a metal surface with the following dimensions: 91.5 x 21.5 cm (attached with the help of magnets or it can be prepared on a magnetic film).
- No logo may be glued to or installed onto any part of the MC. In case of any breach of this rule, a contractual fine of CZK 5,000 will be imposed.



INSTRUCTIONS REGARDING THE LEASE IN SITU:

- **Lease commencement:** upon arrival at Vaclav Havel Airport Prague, please **contact the Operations Centre at 220 116 000**. An MC operations staff member will prepare an MC and have you sign an MC Handover Report.
- **Lease end:** **contact the Operations Centre** again and wait for the arrival of an operations staff member, who will then take the MC back from you against your signature on the MC Handover Report. The Lease is properly concluded only once this step has occurred!

Rental Price List

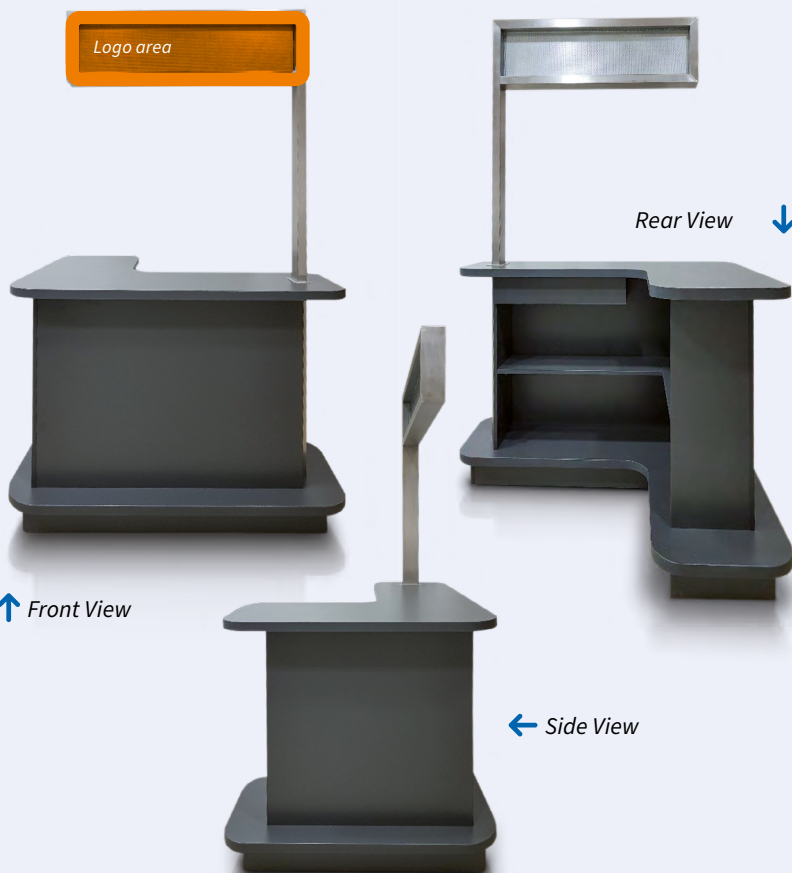
1 hour

CZK 692 VAT excl.

1 day (for more than 10 hours, max. 24 hours)

CZK 6,920 VAT excl.

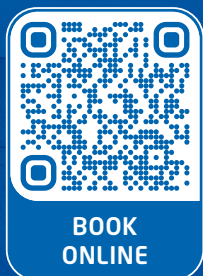
You will receive an invoice no later than within one week from the end of the lease by post, or if required, electronically.



LOCATION OF MOBILE COUNTERS



ORDER
ONLINE



prg.aero/en/rental-of-training-rooms

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