

**To: All Scheduled Airlines
Operating Flights to / from Václav Havel Airport Prague**

Naše značka/Our Ref. 1368/24/LP ŘSP/LOP Vyřizuje/Responsible: Eva Štěpánová (eva.stepanova@prg.aero) Dne/Date: 12th June 2024

Invitation to Engage in the 2025/2026 Airport Charges Consultation Process

Dear Business Partner,

As you know, pursuant to Article 42f of Act No. 49/1997 Coll., on Civil Aviation, as amended (hereinafter referred to as "the Civil Aviation Act"), the operator of Václav Havel Airport Prague, Letiště Praha, joint stock company (hereinafter referred to as "Prague Airport"), is obliged to call a formal consultation meeting regarding **the proposed list of airport charges for the use of Prague Airport services and facilities for the period commencing on 30th March 2025. This year's meeting will be held on 4th September 2024.**

As in the last year, the consultation meeting will take place in a distant form using standard internet conference tools and will begin **at 10:00 a.m. local time**. The connection details and technical specifications will be distributed to the participants via e-mail in time.

Should Prague Airport experience technical difficulties during the first attempt preventing effective communication, a substitute meeting will be held in the same manner on 5th September 2024 from 10:00 a.m. local time.

To comply with the obligations pursuant to Article 42f of Civil Aviation Act, we hereby invite all air carriers operating their services to/from Václav Havel Airport Prague interested in engaging in the consultation process to forward their **written attendance confirmation** to the below given address **by 20th August, at the latest**. Further, as required by law, we also ask the air carriers to provide us, within the set time limit, with their performance estimates, at the minimum for the periods of 2025 and 2026, separately per the individual years and divided as follows:

- a) Expected number of carried passengers, including transfer passengers, and number of airport take-offs and landings
- b) Composition and use of their fleet
- c) Requirements regarding airport services and facilities included in the list of airport charges

Please send your attendance confirmation, together with the above listed data, to:

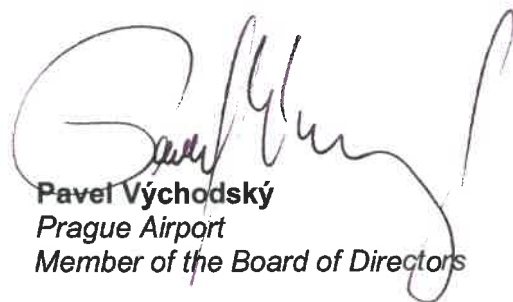
Ms Eva Komárková Štěpánová
Controlling Specialist
Letiště Praha, a. s. / Prague Airport
K letišti 1019/6
161 00 Praha 6, Czech Republic
E-mail: eva.stepanova@prg.aero

Please note that those who fail to submit the attendance confirmation and forward the requested data within the set time limit, will only be allowed to engage in the consultation process with the status of *an observer* as in accordance with Article 42g (1) of the Civil Aviation Act. Prague Airport is obliged to hold consultations on the airport price list with those air carriers who have fulfilled their obligations laid down in relation to the consultation process under Article 42f of the Civil Aviation Act.

To ensure utmost transparency, the proposal of airport charges for the respective period, together with additional supporting documentation and other relevant information, will be distributed in advance to all participants of the consultation meeting.

Thank you for your co-operation.

Yours Sincerely,



Pavel Východský
Prague Airport
Member of the Board of Directors